

**Checklist for Reviewing Conservation Reserve Program,
Continuous Conservation Reserve Program, and
Conservation Reserve Enhancement Program Plans**

Contract Number	
Conservation Practice Number	

Field Office		Planner	
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Participant Name		Reviewer			Date	
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Item	Question	Yes	No	N/A	
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1	Eligibility of Continuous Conservation Reserve Program (CCRP) conservation practices (CPs) is documented and determined correct.				
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2	Form NRCS-CPA-1155, Conservation Plan or Schedule of Operations, printed from Customer Service Toolkit (CST) and includes all required practices including mid contract management.				
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3	Form NRCS-CPA-1155—Acres are correct, match with Form CRP-1, and all financially assisted practices are present in the appropriate Farm Service Agency (FSA) eligible practice list Form KS-43.				
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4	Form NRCS-CPA-1155 is signed and dated by the participant listed on the Form CRP-2, CRP Worksheet, by the supervisory district conservationist (SDC), DC, and conservation district board.				
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5	Form NRCS-CPA-52, Environmental Evaluation Worksheet, is completed for the expected environmental effects of the plan and signed by the conservation planner in Block N. Block P and Block R should be completed by the FSA County Executive Director (CED).				
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6	Job sheets, forms, field sheets, etc., that were referenced within the practice narratives are properly completed, including signatures, for the planned level and appropriate time before practice initiation.				
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7	Contract is being applied according to the schedule of operations, Form NRCS-CPA-1155.				
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Item	Question	Yes	No	N/A	
8	Contract modifications are completed on Form NRCS-CPA-1156, Revision of Plan/Schedule of Operations or Modification of a Contract (if applicable) and signed by both the participant listed on Form CRP-2 , SDC/DC.				
9	Practice application documentation is shown on the appropriate field sheet. All field sheets are completed as per the CP Statements of Work (SOW).				
10	Status review is completed with appropriate information (if applicable).				
11	Technical assistance notes are thorough and complete.				
12	Was a copy of the operation and maintenance (O&M) plan or a copy of the standard and specification provided to and reviewed with the customer for O&M requirements for each CP installed?				